



## **Guidelines for submissions to *An Leanbh Óg- The OMEP Ireland Journal of Early Childhood Studies***

**30 June 2017**

*An Leanbh Óg- The OMEP Ireland Journal of Early Childhood Studies* is a peer-reviewed journal presenting research on topics relating to young children. *An Leanbh Óg (The Young Child)* welcomes articles in English or Irish relating to the field of early childhood studies in the broadest sense, including those relating to early years education and care, social studies, child health, child development and policy issues. *An Leanbh Óg* especially welcomes papers from practitioners, and those with an interest in relating theory to practice. Papers should be submitted to all three Editors (cc'd) via e-mail, accompanied by the Submission Form.

The editors of *An Leanbh Óg* for 2017-2018 are Dr Rosaleen Murphy (University College Cork), Dr Judith Butler (Cork Institute of Technology) and Dr Frances Clerkin (Cork Institute of Technology).

### **Editors' email addresses**

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## Submission Form

This form must accompany papers submitted to *An Leanbh Óg, the OMEP Ireland Journal of Early Childhood Studies*. It may also be downloaded as a Word document from the Publications page of the OMEP Ireland website:

<http://www.omepireland.ie/publications.html>

**Title of Paper:**

**Authors:**

**Affiliation** (organisation, university, etc., if applicable):

**Corresponding author:**

**Address for correspondence:**

**Email address:**

**Signed Statement to accompany paper:**

The paper being submitted herewith is my/our own original work. It has not previously been published elsewhere.

I have followed ethical guidelines throughout this research.

I have obtained permission in writing from parents/guardians for any photos of children that are included (*if applicable*).

I have obtained all necessary permissions for contents, including tables, graphs and images from works by others (*if applicable- please contact the editors for clarification if you have any doubts as to whether this applies*).

**Signed:**

**Date:**

## SUBMITTING A PAPER

Papers should be formatted in accordance with the guidelines below. Particular attention should be paid to the specified **length** (3,000 to 5,000 words) and the required format for **references**. They should include an **Abstract** (100 to 150 words) and four or five **Key words**.

Academic papers received will be sent for anonymous peer review, and authors will be notified of the results in due course. The decision of the Editor is final in any matter relating to the publication or non-publication of papers.

Non-academic papers (e.g. practical suggestions for activities to promote early learning or factual accounts of programmes or visits) may be submitted for publication in the *From the Field* section of the journal. These may be published at the discretion of the editorial committee.

### Papers submitted should meet the following criteria:

- Papers should be original, and the work of the author(s). They should not be under consideration by another journal and they should not have been published elsewhere.
- The name, address, institution or affiliation if applicable, and contact details (phone, e-mail) of the author(s) should not appear on the paper itself, but should be given on a separate sheet, along with an abstract of 100 to 150 words.
- Papers should be written in a clear straightforward style, avoiding technical jargon as far as possible. **Papers should not exceed 3,000 to 5,000 words** in length; shorter papers are acceptable. Papers greatly exceeding this length will be returned to the author.
- All works cited in the paper should be properly acknowledged; see referencing guidelines below. Where the paper is taken from a larger work (thesis or dissertation), it is not necessary to include all works consulted, only those actually cited in the paper submitted.

## Ethics

It is the responsibility of authors to show that they have addressed any ethical issues that may arise in connection with their research and that they have obtained the necessary consent from children, parents and settings if they wish to include photographs, examples of children's work and so on. A statement to this effect should accompany papers submitted. See the Submission form above.

Please be aware that the journal will be published in print, and also on-line on the OMEP Ireland website with a two to three year delay from when the print version is published. See [www.omepireland.ie/publications.html](http://www.omepireland.ie/publications.html)

## Plagiarism Policy

Plagiarism is 'the practice of taking someone else's work or ideas and passing them off as one's own' (Shorter Oxford Dictionary). This includes not just text but graphics, tables, ideas etc., and includes material found online as well as in print. It is the responsibility of authors to ensure that they have permission to reproduce any images, graphs, tables or other material taken from the work of others.

All research builds upon the work of others, but use of the work of others must be fully and appropriately referenced in the text and credited to the original authors. Short quotes, properly cited, are usually acceptable and do not need specific permission. Short quotes should be enclosed in quotation marks "quote", while quotations longer than three lines should start on a new line, be indented and single-spaced, and give the page number of the original source.

A paper that overly relies on quoting the work of others or which does not reference cited works adequately will not be considered for publication and will be returned immediately to the author. Plagiarism in academic work can have very serious consequences (see for example the UCC policy on plagiarism; similar policies operate in most universities). Plagiarism may also be a breach of copyright.

## Format

Papers should be submitted in Word format. They should be 1.5 spaced, in Calibri 11 point or Times New Roman 12 point. The use of **sub-headings** is recommended to enhance readability. Diagrams, tables etc. should be clear and legible. They should be captioned (e.g. Table 1, Fig. 1) and it should be clearly indicated in the text where they are to be inserted (e.g. Fig. 1 here)

Any **photographs or other illustrations** should not be incorporated into the text, but should be sent separately, with the place where they are to be inserted clearly indicated in the text, e.g. Photo 2 here.

**Tables and other graphics** should be clear and legible, and the formatting should be kept as simple as possible. The journal may be printed in monochrome and not in colour, so please take this into account when providing graphics, charts and other illustrations.

## Referencing

**All works referred to in the text**, and only those works referred to in the text, **must be included in the bibliography/list of references** at the end of the paper. This list should be in alphabetical order, and should follow the conventions in the examples below.

The style preferred by *An Leabhbh Óg* is based on the Harvard style of referencing, with some minor changes. The **author, date** system should be used for **citations** in the text, including indirect quotes, and page numbers given for direct quotes. Examples:

Rogoff (2003: 284) suggests that learning takes place by a process of ‘guided participation’ in community activities.

It may be that the pressure for children to achieve academic readiness impinges on the time available for play (Bergen, 2002).

**Direct quotes** shorter than 3 lines should be in quotation marks and the source and page number given:

According to Rogoff (2003: 150) ‘transitions across childhoods can also be considered cultural, community events’ and our research clearly demonstrates this.

**Direct quotes of more than three lines** should be single-spaced and indented, and the source and page number given.

## EXAMPLES OF THE PREFERRED STYLE OF REFERENCING

### BOOKS- examples

- Rogoff, B. (2003). *The Cultural Nature of Human Development*. Oxford: Oxford University Press.
- Roskos, K.A. and Christie, J.F. (eds.) (2000). *Play and Literacy in Early Childhood* Mahwah, New Jersey: Lawrence Erlbaum.

### CHAPTER IN AN EDITED BOOK- example

- Devine, D. (2009) 'Dynamics of inclusion and exclusion in children's social world in school'. In S. Drudy (ed.), *Education in Ireland: Challenge and Change* (pp. 57-72) Dublin: Gill and Macmillan

### JOURNAL ARTICLES- examples

- Certain, L.K. and Kahn, R.S. (2002). Prevalence, Correlates, and Trajectory of Television Viewing among Infants and Toddlers. *Journal of Paediatrics*. 109, 634-642.
- Malaguzzi, L. (1993). For an Education based on Relationships. *Young Children*, 49 (1), 9-12.

### ON-LINE MATERIAL- examples

- Bergen, D. (2002). The Role of Pretend Play in Children's Cognitive Development. *Early Childhood Research and Practice*, Vol. 4, No. 1. On-line journal article, accessed 15 October 2011 at <http://ecrp.uiuc.edu/v4n1/bergen.html>
- Elliot, J. (2002) *Action Research as the Basis of a New Professionalism for Teachers in an Age of Globalisation*. Presented at a conference to celebrate the centenary year of Beijing Normal University: Beijing, August 2002. Accessed 14 November 2009 at <http://www.research-edu.net/download/JE03.pdf>
- NCCA (2009). *Aistear, the Early Childhood Curriculum Framework*. Accessed 14 January 2013 at <http://www.ncca.biz/Aistear/>

### UNPUBLISHED THESIS- example

- Murphy, Mary R. (2001) *Parental involvement in early years education and care in the Cork area*. Unpublished PhD Thesis, University College Cork.